

Desert Shores Community Association RESTATE COMMITTEE CHARTER

Purpose/Scope

The Restate Committee is an Ad Hoc committee to assist and provide recommendations to the Board of Directors in the process of restating the governing documents of the community. The committee is to provide complete working drafts of proposed restated Governing Documents, hold meetings and manage the ballot process.

Deliverables

1. Request for Proposal (RFP) for legal services.
2. Complete draft of the restated CC&R's & Bylaws.
3. Spreadsheet of all corrections, deletions & additions.
4. Owner packet including ballot and cover letter.
5. Organize and conduct town hall meetings.
6. Reports to the Board of Directors (BOD) on progress at monthly BOD Meetings.
7. Organize and manage ballot retrieval efforts (phone calls/door-to-door, etc.)
8. Organize and conduct ballot tabulation meeting.

Organization

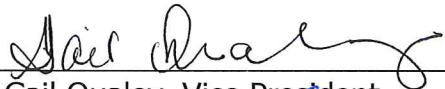
1. The Restate Committee (RC) is an Ad Hoc Committee that will automatically be disbanded at the conclusion of this project.
2. The RC will serve at the pleasure of the DSCA Board of Directors.
3. The Committee advises the Board of Directors. The committee will assist the board by reviewing and recommending action for the board's consideration. Accordingly, any act of the committee is not the act or authorization of the board unless the board affirmatively approves or authorizes such action.
4. The Committee will consist of:
 - a. A minimum of five (5) members and no more than nine (9) members, and when possible maintain an odd number of members excluding the BOD non-voting liaison.
 - b. A voting chair and secretary.
 - c. A member of the Board of Directors shall be a member of the committee (BOD Liaison), appointed by the BOD to serve a six (6) month term (NRS 82).
 - d. When possible the members should represent equally between the Sub-HOA's and Non-Sub-HOA's with a minimum of one (1) member representing the Condos and one (1) member representing the commercial property.
5. The RC Chair and Secretary will be appointed by the committee.
6. Members of the RC will be appointed by the Board of Directors.

7. The RC may establish one or more sub-committees as recommended and approved by majority vote of the RC.
8. The RC Chair, is an *ex-officio* member of all sub-committees.
9. Meetings will be held at the discretion of the RC but not less than every other month at a time and location agreed upon by the RC.
10. Minutes of all meetings are to be given to the General Manager for distribution to the BOD and the community.
11. All meetings will be properly noticed and open to all owners with an Open Forum item on the agenda for owners to speak. Owners may be limited in the amount of time to speak but not less than 3 minutes.
12. The RC has no spending authority but can request funds from the BOD.

This Charter is made a part of the minutes of the Board of Directors dated July 27, 2016.



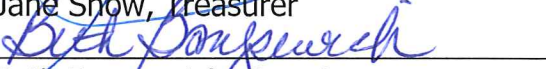
Ed Lanigar, President



Gail Qualey, Vice President



Jane Snow, Treasurer



Beth Borysewich, Secretary



Mark Blankensop, Member-at-Large